

# SERVICE VERIFICATION FORM

A verification form is **REQUIRED FOR EACH ORGANIZATION** listed in the Service Hours Summary!

## Summary

Student age during service time period ☐ Under 16 ☐ 16 or over

Student name

Start date

End date

Organization name

Supervisor email

Supervisor phone

Organization address

Description of service work

Total hours (if not totaled in log below)

## Daily Log

Complete this log **for service time periods greater than one week.**

The log is not required for service time periods one week or less.

Date(s)	Description	Hours

Attach separate sheet  
if space is needed

Total  
hours

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## Supervisor Verification

Please have your supervisor verify your service work by signing below and attaching a business card (if available). **Only active volunteer hours should be verified.** Parents may not verify their own child's hours.

Supervisor name

Supervisor signature